Data Protection Notice

Eurofound 50 Alumni Event 2025

As an EU Agency, Eurofound embraces the need to protect your personal data. We, therefore, undertake to process it, as data controller, with respect to the applicable law[1].

If after reading this notice you still have questions on the processing of your data, please contact us at dataprotectionofficer@eurofound.europa.eu. We will reply to you within one month.

Why do we need to process your data?

Eurofound is organising an Eurofound 50 Alumni Event to acknowledge its Alumni's work, commitment and contribution throughout the last 50 years in helping the Agency playing a pivotal role in shaping policies and fostering social dialogue across the European Union. As we look to the future, Eurofound remains committed to addressing emerging challenges and continuing its mission to enhance the quality of life for all Europeans.

To ensure the proper organisation, operation, and management of this event[2], Eurofound needs to collect and further process your personal data. In particular, we need your data to:

- allow your registration in the event;
- allow access to Eurofound's premises where the event will take place;
- take and publish photos;
- facilitate (live) web-streaming and/or audio and video recording;
- organise a (live) quiz; and
- send an evaluation form.

What is the legal basis for processing your data?

Processing of your personal data is necessary for the performance of tasks that Eurofound carries out in the public interest[3], namely the organisation of events to disseminate

[1] Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (or the EUDPR).
[2] Registration is done using Microsoft Forms. You can find more information n how personal data is processed in M365 here.
[3] Article 5(1) (a) of the EUDPR and Articles 1 and 2 of Eurofound Founding Regulation.

Eurofound's work in the areas of improvement of living and working conditions, devising employment policies, and promoting the dialogue between management and labour.

Some of your data, such as your likeness or voice, the recording of messages or information on your dietary or special requirements, will be processed only upon your consent[4]. You can withdraw your consent at any time without needing to give reasons.

What data do we need from you?

We need to process the following data:

- First and last name;
- Contact details (email address and/or mobile phone on a voluntary basis)[5];
- Photographs and video;
- Likeness and voice;
- Comments /Image submitted through social media platforms;
- Comments submitted in the evaluation form; and
- Dietary or special requirements.

The majority of the photographs and videos being taken will not identify the participants. However, when raising questions and engaging in the discussion, participants may be photographed individually, but only if they have given their consent.

Please note that a selection of photos and videos captured at the event will be uploaded to Eurofound's website, social media platforms such as Flickr[6], Meta[7], X[8], LinkedIn[9], BlueSky[10], and YouTube[11]. You will be identified from these photos only if you have consented in its publication.

Who will process your data?

Access to your data will exclusively be given to those persons who need it to fulfil their duties. In this case to:

[4] Article 5(1) (d) of the EUDPR.
[5] Submission of these details will not be mandatory.
[6] You can find more information on how Flickr processes personal data here.
[7] You can find more information on how Meta (Facebook & Instagram) processes personal data here.
[8] You can find more information on how X processes personal data here.
[9] You can find more information on how LinkedIn processes personal data here.
[10] You can find more information on how BlueSky processes personal data here.
[11] You can find more information on how YouTube processes personal data here.

- Eurofound's staff members allocated to the Promotion and Communication Team;
- Photographers hired to take photos; and
- Staff members of Rafael Photography and Workhouse Promotional Services Ltd for the purpose of creating the commercial videos.

No other third parties will have access to your personal data, except if required by law.

How do we protect your data?

We follow strict security procedures to ensure that your data is safely protected and is not, in any way, damaged, destroyed, or disclosed to a third party without your authorisation or without you being informed, as well as to prevent unauthorised access. The servers storing the information are kept in a secure environment with restricted physical access. Our IT systems use firewalls and other measures to restrict electronic access.

For how long will we retain your data?

We need to retain your data for:

- The web registration form is deleted after 1 year;
- Participant and visitor lists are held for 10 years;
- Photographs and videos are kept for 4 years. Further processing of a selection of photos is possible for archiving purposes related to the celebrations of the 50th Anniversary of Eurofound; and
- Other data submitted in relation to events and for which a particular retention period is not foreseen above are kept for 5 years.

After this time, your data will be securely destroyed, unless deemed of archival importance or in case is anonymised. In both situations, your data will be retained for longer.

Do we transfer your data to outside the EU?

No.

What are your rights?

Within the limits set by the EUDPR, you have the right to access, rectify, erase and/or port your personal data, to restrict or object to the processing of your personal data, and to

withdraw your consent (if obtained). Just note that withdrawal of your consent does not affect the lawfulness of processing while your consent was valid.

You may contact us at events@eurofound.europa.eu with your requests. Your request is free of charge. However, if it is manifestly unfounded or excessive, Eurofound may refuse to act on it.

You also have the right to raise a complaint with the European Data Protection Supervisor should you consider that this processing is in violation of the law. You will find more information here.